



Parks & Recreation Board

MEETING NOTES

APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	06.04.12 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Parks & Recreation Board		Council Liaison	
X	David Scheirman, Chair	--	Bill Butterfield, City Councilor
X	David Bonfiglio, Vice Chair		
X	Brian Stecher		
--	Thad Overturf	X	Kristen Switzer, Community Services Director
--	Lu Vanderburg	X	Jennifer Ortiz, Events and Volunteer Coordinator
X	Marney Jett	X	Michelle Miller, Associate Planner
--	Lynn Snyder		
X	Mary Reid		
--	Vacant		

MEETING NOTES

1. Call to Order/Roll Call (Scheirman)

- The meeting was officially called to order at 7:05 pm.

2. Adjustments to the agenda (Scheirman)

- No adjustments were made to the agenda.

3. Citizen comment (Scheirman)

- Kurt Kristensan of 22520 SW Fair Oaks Ct. came to the PRB meeting to discuss the long term concept and trail route options for the Tonquin Trail Project. He stated that the City of Sherwood is small, acreage-wise, in comparison to the area serviced by the Sherwood School District. He would like to see a District formed that would encompass outer lying areas. He named Tualatin Hills Parks and Recreation District as an example. He mentioned that he does not like that some of the trails in the presented plan are to be constructed more like sidewalks than trails. Also, he feels that the stretch of trail along Tonquin Rd. would be unsafe due to the high volume of semi-truck traffic. He proposed using Morgan Rd. instead. He presented the idea of having an elevated walk going across Cedar Creek allowing people to enjoy the wildlife in the area. He likes the idea of having the trail go under Hwy 99. He feels that it would encourage more people to use the trails. He feels that the trails should get away from the road as much as possible and incorporate trees and hedges into the design to encourage families to use them. He also feels that a

boardwalk through Rock Creek would lend to the future of Sherwood. He does not want the trails to end up like a line quickly drawn on a map.

- Miller responded by explaining that the chosen routes were studied over the course of several years. It is not just a line drawn on a map. Much thought has gone into the plan. Miller shared that the county is in the preliminary stages of widening Tonquin Rd. and that would give more opportunity for trails to go beyond just roadside trails.

4. Approval of minutes (Scheirman)

- *Mary Reid motioned to approve the May 7, 2012 minutes. Brian Stecher seconded. All in favor; motion passed.*

5. Town Center Plan (Miller)

- Miller shared that the City of Sherwood recently received a Transportation Growth Management Grant from ODOT to develop a Town Center plan. This is a long range project. Right now Sherwood's town center is at Six Corners. Most people think of Old Town as town center. With the help of this grant, the City will begin researching the correct location of town center.
- A Stakeholder Advisory Committee is being formed and will require one Parks and Recreation Board Member to be involved. The Committee will also consist of local residents, business owners, HOA's, and Council Members. There will be 5 meetings total over the course of the next year. The kickoff meeting will be held on Monday, June 11, 2012, from 4-6 pm. Miller asked the Parks and Recreation Board if anyone would like to volunteer to be a part of this Committee. Reid volunteered to go to the first meeting. Many Board Members were absent tonight, so Miller will forward an invitation by email to Switzer so that she can distribute the opportunity to all members. Reid volunteered to join the steering committee if no one else volunteers.

6. Cedar Creek Trail (Miller)

- Miller presented a PowerPoint to the PRB outlining the Cedar Creek Trail Plan (see record). Updates will be presented at the next PRB meeting Aug. 6, 2012. From this point on, the updates will take the place of the PRB meetings if no other business is planned to be discussed.

7. Reports

- **Park Maintenance Update (Switzer)**
 - Public Works has been quite busy going into the summer.
 - The maintenance schedule will be adjusted as the Cannery Square Plaza is added to the schedule.
- **Recreation Monthly Report – May 2012 (Switzer)**
 - Numbers are looking great! Income is already up \$15,000 from last year. This is mostly from league fees.
 - Youth baseball played approx. 81 games at all fields during the month of May.
 - Youth baseball also held their Federal Tournament the 4th through the 6th with twenty four teams coming to town mostly from the Portland metro area, but also from as far away as The Dalles, Salem, and Albany.
 - Youth softball played approximately 30 games at the High School during the month of May. They also held *The Fireball 14 U Open* on May 5th and 6th that brought 10 teams to town from the greater Portland metro area.
 - Youth lacrosse had 31 league games at Snyder Park and the High School during the month of May. They also held the *Sherwood Shoot Out Tournament* on May 12th and 13th bring in ten team from surrounding areas.

- Youth Soccer held their classic and PDP tryouts during the month and is already requesting field space.
- Greater Portland Soccer District played two games at Snyder Park this month.
- Youth Track continued to practice at SMS and will be moving to the High School after graduation.

Monthly Report May 2012					
<u>May-12</u>	<u>May-12</u>	-	<u>YTD</u>		<u>May-11</u>
-					Est.
<u>Usage</u>		People		People	People
-	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served</u>
Leagues	5	585	28	6055	330
Rentals	76	2424	843	19985	1008
Other (Classes)			1	5	9
[1] Day Use	9	68	100	816	26
Total Usage		3077		26861	1373
<u>Income</u>	<u>May-12</u>	<u>YTD</u>			
Rentals	\$4,649	\$46,027			
League fees (indoor)	\$9,555	\$82,084	-	-	
Card fees (indoor)	\$190	\$4,550			
Day Use	\$134	\$1,617			
Advertising	\$1,500	\$1,500			
Snacks	\$388	\$5,216			
Classes		\$175			
Total	\$16,416	\$141,169			
FY 10-11					
<u>Income</u>	<u>May-11</u>	<u>YTD</u>			
Rentals	\$2,225	\$49,154			
League fees (indoor)	\$400	\$63,639			
Card fees (indoor)	\$50	\$3,212			
Day Use	\$50	\$1,795			
Merchandise					
Snacks	\$351	\$5,684			
Classes	\$560	\$2,896			
Total Income	\$3,636	\$126,380			
*Estimated number of people served					
based on all rentals have a different # of					
people. Along with each team will carry					
a different # of people on their roster.					

- **Tonquin Trail Update (Stecher)**

- There was a final Public Open House for the Tonquin Trail Master Plan on Wednesday, May 23, 2012, at the Tualatin Valley Fire and Rescue Training Center. Stecher and Jett attended. There were a few Sherwood residents present. Many people were just wondering where the trails were going to be. Final master documents will be created and there will be a meeting for approval. There will be no more public open houses.

7. Council update (Switzer)

- The new City Manager, Joseph Gall, will start June 25th.
- The Plaza Square Grand Opening went well. There are still issues with the water feature that are being worked out.

8. Other

- The Community Services Fair will be held June 16th at TVF&R.

9. Next meeting/adjourn

- The next meeting will be held Monday, August 6, 2012 at 7:00 pm at City Hall. There will be no PRB meeting in July.

Adjourned at 8:35 pm